

Terms of Reference - 2024 Active Canterbury Network

1 Vision

Every Cantabrian is engaged in regular physical activity throughout their lifespan.

2 Purpose

The Active Canterbury Network (ACN) exists to coordinate mahi that contributes to positive activity experiences and outcomes for all Cantabrians.

3 Scope

- 1. Sharing and exchanging information for mutual benefit
- 2. Supporting projects and events that promote equity and encourage Cantabrians to move more.
- 3. Advocating for accessible, relevant physical activity opportunities in Canterbury.
- 4. Our service area is currently defined as per Health NZ- Te Whatu Ora Canterbury Waitaha minus the Kaikoura district and therefore covers Hurunui, Waimakariri, Christchurch, Banks Peninsula, Selwyn and Ashburton districts.

4 Steering Group

The ACN steering group consists of, but not limited to:

Christchurch City Council, Te Mana Ora | Community and Public Health (National Public Health Service - Health New Zealand) Exercise Industry Representative, Pegasus Health, Selwyn District Council, Sport Canterbury, Waimakariri District Council, North Canterbury Sport & Recreation Trust, Ashburton District Council, The Cancer Society, The Heart Foundation, Te Tumu Waiora, The Kind Foundation.

ACN Membership

Membership is open to all exercise providers, advocates and any other parties interested in promoting exercise in their communities. These members will receive a quarterly digital email.

5 Steering Group Meetings

- Meetings shall be 2 hours long and held every 2 months from 10am to noon on a Thursday.
- Te Mana Ora | Community and Public Health provide support for the ACN which includes circulating the meeting agenda 1 week prior to the meeting and taking minutes.
- The agenda will be emailed with the previous meeting minutes and any other key documents to be discussed at the meeting.

6 Steering Group Responsibilities

- Members of the Steering group will chair the meetings and provide meeting venues on a rotating basis.
- The chair will take responsibility for facilitating the meetings with the objective of ensuring successful outcomes from the meeting.
- Steering group members will put in an apology if they are unable to make a meeting or endeavour to have a substitute from their organisation attend in their place.
- Steering group members will undertake to contribute on smaller focus groups for specific ACN projects as they arise.

7 Values

Trust, Respect, Teamwork, Diversity, Commitment, Innovation

8 Review of the Group and Terms of Reference

The Active Canterbury Network shall undertake an annual self-review of its objectives and responsibilities, and its terms of reference.

Next review date: February 2025